

What type of activity does my program need?

The first step when creating a new program is to create the “program” first. This is a container for your activities that the customer will sign up for. When you are setting up the program you will need to know what type of activities the program will have. Once you have selected what type of activities you are using, you cannot change the activity types in that program so it is best to understand first what activity will work best.

Below is a description of the three types:



STANDARD ACTIVITY

Standard Activities are the default selection and most commonly used. Works best if your program doesn't have a complicated fee structure or many dates or times to choose from.

BEST TO USE WHEN:

- You only have one payment option to choose from.
- You only have one selection pre-determined date/s.
- You need to have an automatic waitlist when your max number is met.

Standard activities have the option of creating teams and assigning coaches. See Team Sports Activity description for more options if needed.



ADVANCED ACTIVITY

Allows the public to select days, weeks, or months for registration, as well as different pricing options. This works well for programs like After School, which could result in a different roster each day.

BEST TO USE WHEN:

You need to offer more than one payment option.

- **Example 1:** Customer can choose to send child to camp two days a week for \$75/wk OR they can choose a full week for \$125/wk
- **Example 2:** You have an exercise class that the customer can either purchase the whole 8 week session for \$80 or can purchase a daily drop in for \$12.

Advanced activities have the option of creating teams and assigning coaches. See Team Sports Activity description for more options if needed.



TEAM SPORT

Used for activities like soccer and basketball, where a team schedule will be present. Includes the ability to create a round robin game schedule. Can also be used where dates are vague.

BEST TO USE WHEN:

- You need to set up team game schedule
- You would like to create a round robin game schedule
- You do not yet have an exact schedule to enter but want to open up registration